

Money Turn In Form

NO: _____

FILE: _____

This form is used to deposit monies into a specific ministry/department account and must accompany money turned in to the financial office. Without this form your money will be designated as General Contributions. Please complete this form in its entirety.

Today's Date: ____/____/____ Your Name & Ministry/Department: _____

For what purpose was the money collected? _____

Considerations

-It is recommended that you make a copy of this form for your records prior to submitting to financial office.

-If there is not enough room to list all checks to be deposited, attach an additional list to this form.

-It is recommended that you keep a list of the persons who made cash payments.

Notes

***** DEPOSIT TICKET *****

	DOLLARS	CENTS
CURRENCY		
COINS		
CHECKS (List Separately)		
TOTAL FROM ADDITIONAL SHEET		
TOTAL TO DEPOSIT		

Church Office Use Only

Received on _____ by _____ Department Account _____

Deposited on _____ by _____

Posted on _____ by _____

Nevils Trinity Baptist Church, Inc.
Marie Waters, Treasurer